**INTRO TO ACCOUNTING 120**

**2013 – 2014 Mrs. A. Pleadwell**

**Text: Accounting 1, Sixth Edition, G. E. Syme and T. W. Ireland**

**LEARNING OUTCOMES:**

**1. To provide students with a fundamental knowledge of accounting, including opportunities to:**

 **a. develop a basic understanding of accounting terms**

 **b. learn and experience the mechanics of accounting**

 **c. receive some hands-on experience with computerized accounting**

 **d. demonstrate effective problem-solving skills**

**2. To help students develop various accounting skills:**

 **a. develop the ability to communicate orally**

 **b. analyze and interpret basic financial statements**

**Chapter Topic**

 **1 Accounting and Business**

 **2 The Balance Sheet**

 **3 Analyzing Changes in Financial Position**

 **4 The Simple Ledger**

 **5 The Expanded Ledger: Revenue, Expense, and Drawings**

 **6 The Journal and Source Documents**

 **7 Posting**

 **8 The Work Sheet and Financial Statements**

 **9 Completing the Accounting Cycle**

**EVALUATION:**

 **Class Mark 10**

 **Homework, Workbook 10**

 **Tests, projects, etc. 50**

 **Exam 30**

 **TOTAL 100**