

Business Organization 120

Mrs. MacDonald

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Course Content

This course is an excellent introduction for anyone wanting to gain the practical skills and knowledge of employment in any modern business setting. Topics include: Canadian business, leadership, ethics, trade personal/professional development, and the general skills necessary to be successful in any business setting. This course is rooted in project based learning. You will have a project a unit. Projects will range from small to large scale.

Course Outline

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| Unit 1: Intro to Business | } | 4 weeks |
| Unit 2: Six Business Environments | | |
| Unit 3: Business Ownership | | |
| Unit 4: Functions of Management | } | 6 weeks |
| Unit 5: Ethics | } | 3 weeks |
| Unit 6: Trade | } | 5 weeks |

Marks

70% Projects / Quizzes / Tests / Assignments / Class Mark
30% Final Exam

Keys to Success:

Attend class regularly, be punctual, prepared, and participate. Complete ALL assigned work and hand it in. Remember any mark is better than a zero!