

**STUDENT HANDBOOK
2024-2025**

MISSION STATEMENT

Miramichi Valley High School will prepare all students to be life-long learners, responsible citizens, and open-minded adults by providing, in a safe and inviting environment, the knowledge and skills necessary for success in the world of tomorrow.

**Miss. Melanie Burns, Acting Principal
Mrs. Caroline O'Neill, Acting Vice Principal
Mr. Brandon Savage, Acting Vice Principal**

345 McKenna Avenue
Miramichi, N.B.
E1V 3S9

Telephone: 627-4083
Fax: 622-2977

Website
<http://mvhs.nbed.nb.ca>

Office Hours – 8:00 a.m. – 4:00 p.m.

2023-2024 Bell Schedule

**8:30 AM WARNING BELL
8:35 AM PERIOD 1 BEGINS
9:40 AM PERIOD 1 DISMISSAL
9:44 AM WARNING BELL
9:45 AM PERIOD 2 BEGINS
10:50 AM PERIOD 2 DISMISSAL
10:54 AM WARNING BELL
10:55 AM PERIOD 3 BEGINS
12:00 PM PERIOD 3 DISMISSAL
12:00 -1:00 PM LUNCH
12:55 PM 5 MINUTE WARNING BELL
1:00 PM PERIOD 4 BEGINS
2:05 PM PERIOD 4 DISMISSAL
2:09 PM WARNING BELL
2:10 PM PERIOD 5 BEGINS
3:15 PM PERIOD 5 DISMISSAL**

School Safety Procedures

Please note that MVHS is a nut/peanut safe environment. We have many students who have life threatening nut/peanut allergies, so students/staff are NOT to bring any food that may contain nuts/peanuts.

FIRE DRILLS

It is imperative that when the fire alarm sounds all occupants of the building leave promptly and efficiently. Please observe the following guidelines.

1. There is to be no talking during the drill.
2. All windows in the room are to be closed and the lights turned out.
3. Move well away from the building, and off streets and approaches.
4. Remain with your class and subject teacher, as attendance will be taken.
5. Go out on signal even if you feel it has been given accidentally.
6. All persons must leave the building.
7. There is to be no smoking/vaping during the drill.
8. Snowballing and disruptive behavior will not be tolerated.

INTRUDER IN THE BUILDING

Any person who notices the intruder (person with a weapon or person who is upset or acting out of control) will notify the principal or designate.

- STEP 1 The principal or representative will announce over the PA system "LOCKDOWN."
- STEP 2 Staff are to ensure that all students and personnel in the school are to be in a locked room – check halls and bring any student into the nearest classroom for safety.
- STEP 3 All students and staff will sit on the floor against the wall (corridor), thus giving the appearance of an empty classroom. This will permit police (who will be entering the building) to know that all staff and students should be in a classroom. This will also assist the police in locating and identifying any intruder with minimal risk to students and staff.
- STEP 4 Using the PA system, notify the office of students or other personnel who are not accounted for so administration will be aware of the safety of these people.
- STEP 5 Administration and secretary will be contacting all personnel. Staff communicates to the office any information regarding the intruder. The Office will be the main control center for all emergencies. Administration will be responsible for all aspects of emergency procedures and communication with the police and District Office.

ENTERING THE SCHOOL

- All school doors will be locked during the school day from 8:30 AM to 3:20 PM, except for lunch time (12:00 PM to 1:00 PM) where the main doors, gym doors and bus loading doors at the back of the school will be open.
- The main entrance of the school is equipped with a live video feed and buzzer system located on the brick wall left of the main

front doors. Upon arrival, please press the button for entry and report to the main office.

- Anyone requiring services in any of our Industrial areas are required to report to the main office before proceeding to the shop area.
- **AT NO TIME ARE STUDENTS TO EVER OPEN A LOCKED DOOR TO ALLOW OTHERS TO ENTER. STUDENTS ARE NOT TO PUT ANYTHING IN A DOOR THAT PREVENTS A DOOR FROM BEING LOCKED. THIS WILL BE VIEWED AS NON-COMPLIANCE AND A DIRECT VIOLATION OF SCHOOL RULES. SANCTIONS WILL BE APPLIED.**
First Offence. 1 Day suspension
Second Offence. 3 Day suspension
Third Offence. 5 Day suspension and recommendation for long term suspension.
- **AFTER THREE VIOLATIONS, A LONG-TERM SUSPENSION WILL BE RECOMMENDED.**
- All visitors to our school will be required to make an appointment with an administrator in order to enter the building. Visitors will also be required to sign in and sign out.
- All replacement staff will now be identified with a Staff Lanyard.
- Staff is asked not to open any locked outside doors for anyone.

Academic Expectations

EVALUATION (Based on department discretion)

Term Work	70%
(Includes mid-term tests, tests, assignments, homework, labs, projects, etc.)	
Final Exam	30%
TOTAL	100%

The pass mark for all courses is now 60%.

Exams are 2 hours in length, Students may leave after 90 minutes (an announcement will be made).

Exams, tests, assignments (mid-terms and finals) are to be written as scheduled. Teachers are not expected to make up another evaluation to accommodate students who have arranged appointments or are participating in other activities, etc. during the scheduled exam time.

Academic Incentives

-Students who miss time frivolously are less likely to be successful.

Rationale:

Students and parents should be aware of the link between attendance and academic success. An incentive program that highlights this is called for; a program that rewards regular attendance with a degree of academic insurance rather than one that penalizes poor attendance.

Protocol:

Exams are normally valued at 30% of the final mark for courses where exams are written. This incentive will apply to students who:

1. have missed no more than 7 days in any course as of the Friday prior to an exam period.
2. have completed all requirements for the course to the satisfaction of the teacher, and
3. have a passing grade in the course going into the exam.

Students who qualify for this incentive will have their final exams weighted at 15%, 30% or 50% of their final semester mark (whichever gives them the highest mark).

Students who do not meet the requirements for this incentive will have their final exams weighted at 30% as usual.

It is understood this policy does NOT apply to any District or Provincial assessments where the exam is determined by those authorities.

Exceptions:

Exceptions to the attendance requirement will only be extended to days missed for school sponsored activities or as a result of a death in a student's family.

PLAGIARISM

1. Plagiarism occurs when another's words, ideas or work, whether it is an invention, a lyric, music, a picture, a research paper, information on a web site, etc. is submitted as one's own or used without the creator's permission. The claim may be in the form of a paper containing another's words, graphics or ideas, a Power Point

presentation, or any other form of written, audio or visual expression. Plagiarism is theft.

2. Plagiarism is the act of taking all or part of the work of someone else and passing it off as your own. Plagiarism is treated as a serious offence in both the academic and business world.

Plagiarism is illegal. The student is learning how to cheat and is not developing the critical and creative thinking skills that will enable them to develop their own ideas.

In courses we are continually engaged with other people's ideas: we read them in texts, hear them in lecture, discuss them in class, and incorporate them into our own writing. As a result, it is very important that we give credit where it is due. Plagiarism is using others' ideas and words without clearly acknowledging the source of that information. This includes books, computers, microfiche, etc.

To avoid plagiarism, you must give credit whenever you use:

- another person's idea, opinion, or theory;
- any facts, statistics, graphs, drawings-- any pieces of information -- that are not common knowledge;
- quotations of another person's actual spoken or written words; or
- paraphrase of another person's spoken or written words.

Plagiarism may result in a mark of 0.

POLICY ON HOMEWORK (CLASS PARTICIPATION)

- Students may be assigned a value up to 10%.
- Homework not done is a classroom management issue.
- If homework not done becomes habitual it contravenes the School's Act and requires further action relating to the discipline policy.

POLICY ON PROJECTS, ASSIGNMENTS, LABS, ETC.

- All assignments are expected on the day that they are due. Assignments which are passed due will be **reduced 10% per day for the first four days**. The assignment will be **evaluated at 60% for days 5, 6 and 7**. **After day seven, the mark is zero.**
- Being absent for the day the assignment is due or during the time that the assignment is passed due without a legitimate reason and a note from home does not postpone the late

assignment policy or any of its steps. Only legitimate, unavoidable absences will be considered.

- Note: A late assignment must be submitted directly to the teacher (not the main office) by the end of the class/period, in which it was assigned, without the assignment being considered an extra day late.
- All assignments must be handed in.

TEST REWRITES

- If an absence from school is known in advance (such as travel, extracurricular, appointment, etc.), the student must inform the teacher prior to the absence, with a note of consent.
- If the student has a legitimate excuse for being absent the day of the test that has not been covered above, then a parent or guardian must contact the school on the day of the test. A note must be sent upon the student's return.
- If a student skips a test/quiz without a legitimate excuse, they will receive a mark of zero.
- If a student misses a test or quiz, a supplementary test will be administered on the first day of the student's return. However, no mark will be provided or recorded without a legitimate excuse.
- In unforeseen circumstances, the student may make other arrangements with the teacher.

ASD- N & MIRAMICHI VALLEY HIGH SCHOOL ATTENDANCE PROTOCOL

The following are guidelines for specific school actions after a number of days of unacceptable absences.

1. 5 days
 - Teacher contacts parent/guardian
 - Teacher informs school administrator of contact
2. 10 days-
 - School administrator contacts parent/guardian and meets with student

3. 15 days-
-A formal case conference will be held. Administration, with the support of EST-G, EST-R and/or other relevant staff, in addition to the student and parent/guardian, will develop a student attendance intervention plan, depending on individual circumstances/time of year.
-Intervention may include alternate education scheduling and or programing options for the student
****School may request student to remain home until conference is held***
4. 20 days-
-If the student continues to be absent after all appropriate interventions have been attempted, this student is, in effect, non-compliant with ASD-N rules. If the student is found to be non-compliant to the attendance intervention plan, there may be consequences that result in failure to obtain credit in the course(s).

Parents/guardians are encouraged to log into PowerSchool to track their child's attendance and to submit reason(s) why their child has missed class(es).

*****Note: 3 tardies in a class is equivalent to one class absent*****

MVHS Sign Out Policy

Due to district wide child safety and security incidents and concerns, there will be changes to the sign out policy at MVHS. Starting this school year, parents and/or guardians will be required to call in to the office, or in person, and give permission for a child to be excused from class. The main office will page the classroom teacher via the intercom and give the student permission to be excused. Students WILL NOT be allowed out of class without this procedure being followed.

MVHS Cell Phone/Electronics Policy

The following policy is based on existing provincial and district guidelines:

1. The policy includes but is not limited to the following devices: cell phones, Bluetooth ear pods, headphones, and gaming consoles. Laptops and tablets will be **considered** on a case-to-case basis.

2. The electronic devices listed are NOT permitted during **instructional time**. This includes the following places: classroom, computer labs, hallways, bathrooms, guidance, gymnasium, and office areas.

3. Each classroom has a cell phone holder with numbered pockets for cell phone storage. If students are not comfortable with the security of this measure, they are permitted to leave their phones in their lockers.

4. Students can collect their phones on their way out of class at the end of each period.

5. Failure to comply with this policy will result in disciplinary intervention.

MVHS Cell Phone/Electronics Policy Disciplinary Intervention

First Infraction:

First incident will be met with a verbal warning from the classroom teacher. The student will be require to put their phone in the holder as per classroom policy. The teacher will have a conversation with the student and remind them of the policy. Refusal to comply with the teacher's request will move the student to the second infraction stage.

Second Infraction:

The cellphone is surrendered to the classroom teacher and submitted to the office for the remainder of the day. The student will be permitted to pick up their phone at the end of the instructional day. The classroom teacher will submit a behaviour tracking form of the incident and contact home to informed them of this occurrence.

Third Infraction:

The cellphone is surrendered to the classroom teacher and submitted to the office. The teacher will complete a behaviour tracking form, detention will be assigned, and the student will be permitted to pick up their phone at the end of the instructional day. The parent or guardian will be contacted by administration to inform home that the student has reached the third infraction stage.

Fourth Infraction:

The cellphone is surrendered to classroom teacher and submitted to the office. A behaviour tracking form will be completed by the teacher. The student will receive a one-day suspension and the parent or guardian will be

notified. When the student returns to school, they must submit their electronic device to the office before instructional time for the entire school day (including lunch). The student can pick up their device at the end of the instructional day.

Further Infractions

Request a meeting with parents/guardians and administration for next steps of intervention. If, refusal to comply continues, District will be notified for next steps.

ATTENDANCE

Attendance is compulsory in New Brunswick, as per the Education Act & Family Service Act. Regular attendance is mandatory for all students in ASD-N schools. Research has shown a clear link between school absence and academic achievement. Students who regularly miss school may also feel socially isolated as a result. ASD-N develops this plan to ensure your child's success.

Student Behavior Expectations

THE POSITIVE LEARNING ENVIRONMENT POLICY AND DISCIPLINE IN THE SCHOOLS

The Positive Learning Environment Policy is a tool designed to help school staff, students, and parents build a safe and peaceful environment where people feel accepted and respected, and where learning is the main focus.

A positive learning and working environment is one in which:

- Pupils have the right to be taught and learn in a safe, orderly, productive, respectful and harassment-free environment; this right not to be disrupted by others implies the responsibility not to disrupt the learning of others.
- Adults within the public school system also have the same rights in regard to their working in a safe, orderly, productive, respectful and harassment-free environment.

Students and parents are reminded that schools expect three (3) basic things from all students:

- Attendance at school, on time and prepared
- Proper behaviors, based on mutual respect
- Satisfactory work effort and progress, to the best of the student's abilities

UNACCEPTABLE BEHAVIOURS

The following behaviors will not be tolerated from any student (or other person) in the New Brunswick school system. This means intervention, as agreed upon in the School Positive Learning Environment Plan, is consistently and uniformly required when these behaviors occur. In addition, some of these behaviors are deemed to be of such a serious nature that they may be dealt with by the imposition of automatic penalties. They may also be forwarded to the local police authorities.

- Harassment, hazing, intimidation and violence
- Discrimination based on gender, race, color, national or ethnic origin, religion, culture, language group, sexual orientation, disability, age or grade level.
- Dissemination of hate propaganda including hate literature
- Use or possession of alcohol or illegal drugs.
- Possession/ use/ selling of illegal substances or weapons.
- Theft, vandalism or intentional property damage
- Any behavior which threatens the health or safety of any person (e.g. arson, bomb threats, and tampering with safety equipment such as fire alarms, school bus)
- Accusations involving falsehood or malicious intent.
- Creating or attempting to create a disturbance, using threatening or abusive language and speaking in such a way as to impair the maintenance of order and discipline on school property.

INAPPROPRIATE BEHAVIOURS

In addition to the serious misconducts previously mentioned, there are other forms of inappropriate behaviors that can also affect the learning development.

Examples of inappropriate behaviors are:

- Defiance
- Gambling
- Refusal to work
- Refusal to comply with reasonable requests from adults within the school system (teachers, teacher assistants, bus drivers, kitchen staff, etc.)
- Disrespectful language or gestures
- Name-calling
- Ridiculing
- Some school bus incidents
- Attendance problems
- Acting out and/or physical aggression

The consequences to these behaviors will include a continuum that may involve reprimands, time-outs, parental contacts, internal support assistance, referrals for external support assistance, administrative involvement, detentions, and short-term suspensions. Should these disruptive behaviors be substantial and persistent, a formal plan of intervention should be put in place. This plan should involve the student, parents, school officials, and others as invited. This intervention plan will form the basis of a contract, highlighting the responsibilities of the student and others as decided upon. The plan will also state the consequences of further inappropriate actions. Those consequences, as approved by the superintendent or their designate, may include:

- Part-time attendance
- Home-tutoring
- Schooling at an alternative educational site
- Long-term suspension with re-admittance based on specific criteria.
- Exclusion

The above arrangements or conditions will be in keeping with the staffing and financial resources of ASD-N.

THE RIGHT TO REVOKE SCHOOL PRIVILEGES

Section 24 of the Education Act allocates to the school principal the right to suspend a child from school attendance for up to five (5) consecutive school days and from other school privileges for a time as determined by the principal. The superintendent may for cause suspend any or all school privileges of a pupil for such a period of time as determined by the superintendent.

Zone Policy Statements 304, 305 and 306 detail the exact consequences for inappropriate behaviors as well as those classified as serious misconducts.

Note: The policies regulate the administration of discipline in school, on buses, and at co-and extra-curricular activities

THE RIGHT TO APPEAL

Parents, students 18 years of age or older who live independently from the home, have the right to appeal school suspensions. However, according to section 24(4) of the Education Act, a pupil's suspension from school attendance may be appealed only if the pupil has already been suspended from school attendance for a total of five days in the school year. Any suspension

from school attendance on, after or which includes the sixth day of suspension from school attendance may be appealed.

Appeals must be directed, in writing, to the School's Appeal Committee within ten days of notification of the suspension that exceeds five cumulative days within the school year. Details of the appeals process should be included in the letter of suspension from the school, or the district office.

In the majority of cases before a student is referred to the Discipline Team, staff will have applied one or more of the following interventions:

- a) private consultation with the student
- b) contact parents/guardian
- c) lunch time detentions
- d) individual discipline/consequences
- e) any other applicable Tier I Interventions

During Discipline meetings interventions, strategies and consequences will be utilized as deemed appropriate for the behavior. The principle of "Escalating Consequences" will be used for students who continue to misbehave. During any discipline meeting all parties present will have the opportunity to discuss all information pertinent to the case. Following discussion, the student will be made aware of the consequences and recommendations will be made to improve the situation.

OTHER GUIDELINES FOR DEALING WITH STUDENT CONDUCT

1. DISRUPTION, DEFIANCE, REFUSAL TO FOLLOW STAFF DIRECTIONS OR DO ASSIGNED WORK

A student who is defiant, refuses to follow staff directions or do assigned work will be subject to, but not limited to, the following guideline of consequences.

First Offence- 1- 3-day suspension from school

Second Offence- 3- 5-day suspension from school, meeting with Parent/Guardian upon return

Third Offence- 3-5-day suspension, possible recommendation for long-term suspension

2. USE OF VULGAR LANGUAGE OR GESTURE TO SCHOOL STAFF

A student who directs vulgar language or gestures to a member of the school staff will be subject to, but not limited to, the following guideline of consequences:

First Offence- 3-day suspension from school

Second Offence- 5 day suspension from school, meeting with Parent/Guardian upon return
Third Offence- 3-5 day suspension, possible recommendation for long-term suspension

3. SMOKING/VAPING

Smoking and vaping are not permitted at any time in the school building or on school property. This includes any tobacco products (smokeless, e-cigs, etc.) Students who are found to be smoking or vaping in an unauthorized area or at an unauthorized time will be subject to, but not limited to, the following guideline of consequences:

In Building

First Offence- 3 day suspension from school
Second Offence- 5 day suspension from school, meeting with Parent/Guardian upon return
Third Offence- 5 day suspension from school, possible recommendation for long-term suspension

School Grounds

First Offence- 2 detentions
Second Offence- 1 day suspension from school and home contact
Third Offence- 5 day suspension from school, meeting with Parent/Guardian upon return.

4. THREATENING OR UNSAFE BEHAVIOUR

A student who threatens the health or safety of any person including tampering with safety equipment such as fire alarms will be subject to, but not limited to, the following guideline of consequences:

First Offence- minimum 5 day suspension from school
Second Offence- Recommendation for long-term suspension

5. JIGGING CLASSES

Students absent from class without prior teacher or administrative approval, and who otherwise are supposed to be at school attending all classes will be subject to, but not limited to, the following guideline of consequence:

***In the case of jiggling during a test, quiz or assignment, the student may receive a mark of zero

First Offence- Up to 5 detentions
Second Offence- Detention up to Time missed (i.e. 3 periods jiggled, 6 noon hour detentions)
Third Offence- out-of- school suspension

6. THEFT

A student caught stealing from another student or from staff or school will be subject to consequences as deemed appropriate. Such consequences may include, but are not limited to, restitution, detention or suspension from school.

First Offence- 3 day suspension from school
Second Offence- 5 day suspension from school, meeting with Parent/Guardian upon return
Third Offence- 3-5 day suspension, possible recommendation for long-term suspension

Other sanctions may be applied upon return to school.

7. PLAGIARISM, CHEATING ON TESTS, EXAMS, ASSIGNMENTS

Consequences may include, but are not limited to, a grade of zero to be given on that portion of work.

Students are not allowed to use cell phones, iPods, tablets, etc. during exams. If a student has a cell phone, iPod, tablet, etc. during an exam, the student will receive a mark of zero on the exam.

8. DRUGS AND ALCOHOL

A student found in the possession of, or under the influence of using any illegal drug or associated paraphernalia or alcoholic beverage at school or any school sponsored event will be subject to but not limited to the following:

First Offence- Minimum 5 day suspension from school and all school activities, possible legal action
Second Offence- Long-term suspension from school and a suspension from all school activities, possible legal action.

9. MISUSE OF PERSONAL TECHNOLOGY

Students using personal technology in classrooms without the teacher's permission or cell phones anywhere but the outer lobby or outside of the school at times other than before 8:20 AM, noon hour or after school will be subject to, but not limited to, the following guideline of consequence: Loss of technology privileges, detention or out of -school suspension.

Cell Phones are permitted to be used outside of instructional time. Students are not to have their phones on during class time for any reason without teacher permission. Refusal to hand phone over to teacher will be seen as defiance.

10. STUDENT DRESS CODE

Students who dress in a manner which is considered by staff to be offensive may be subject to, but not limited to, the following guideline of consequence:

First Offence- change clothing

Second Offence- change clothing and student will receive detentions.

Third Offence- 1-3 day suspension from school

11. VEHICLES

Having a vehicle on school property is a privilege and not a right. Excessive speed, dangerous driving or using the vehicle to leave property during Instructional Time will result in the loss of Vehicle privileges at MVHS.

12. NON-STRUCTURED TIME

Students are asked not to congregate in locker areas during non-class time. Students may congregate in the cafeteria, cultural area, by the "moose", courtyard, walk in the hallways, and outdoors on campus. Students are reminded that they may eat in the cafeteria, breakfast area and classrooms.

Student Life

STUDENT ACTIVITIES

Miramichi Valley High School has a wide selection of extra-curricular and co-curricular programs. Athletic activities may include badminton, hockey, soccer, field hockey, baseball, basketball, volleyball and more. A variety of group activities such as student council, band, chess club, yearbook, oratory, drama, math club and others take place at various times throughout the year. The student council, which is organized early in the school year, is the one school activity that all students are encouraged to participate in during the school year.

EXTRA AND CO-CURRICULAR CONDUCT

- Students participating in student affairs (committees, teams, clubs, etc.) and participating on athletic teams must perform to the best of their ability in each of their courses.
- Students failing to perform to the best of their ability or who create disciplinary problems within the school or at school related events may have their right to

participate suspended.

- A student who misbehaves while participating in an extra or co-curricular activity will face consequences as deemed appropriate. Such consequences may include, but are not limited to, suspension from extra and co-curricular activities, detention, out-of-school suspension.
- If student is suspended from school, they may not participate in school activities.

STUDENT I.D. CARDS

Student cards will be issued at the beginning of the year upon payment of student fees. The fee is \$50 and includes I.D. card (for all school activities), locker rental and exam booklet fee.

EXCUSED DURING CLASS PERIOD

Students should be excused from class only for emergency reason. Use of lavatories, obtaining a drink and picking up materials left behind in lockers should be the exception rather than the rule.

STUDENT LOCKERS

Students are not permitted access to lockers between classes.

Lockers for students' coats and books are available during the month of September. The locker can be obtained when the student pays his/her student council fee. The lock is the student's responsibility and any damages that might occur should be reported to the office as soon as possible. For lost or stolen locks, there is a \$10 replacement fee. The lockers are school property and may be inspected at any time. Stickers or other forms of graffiti are not permitted in or on the lockers. All lockers are inspected at the end of the year.

AWARD OF ACADEMIC EXCELLENCE

This award is to promote academic excellence. This MVHS award is presented annually to students (who meet the criteria) in grades 9, 10, 11 and 12. To be eligible, a student must have been following a full load of courses, achieved an average of 85% on all subjects and have no failures.

GRADUATE WITH HONORS.

Requirements to graduate with honors: average of 85% or higher in the 18 required courses for graduation for the 2023-2024 graduates. (This will change to 72 credit hours for graduates after 2024.) Student must have a full course load with no failures.

"M" AWARDS

M Awards are given to grade 12 students who have made a positive contribution to their school. If you wish to be considered for an 'M' Award, you must meet the following criteria:

- You must be in the graduating class of 2024.
- You must have made a positive contribution to MVHS in the area of extra-curricular athletics, clubs or student council (you do not need to be involved with a group for four years).
- You must attach a 250 word essay justifying your nomination.
- Your application must be returned to Ms. Burns
- A committee will review all applications and select the award recipients. Not all applicants will necessarily qualify.

CARS AND MOTORCYCLES

Students bringing vehicles to school must register the vehicle at the office and show proof that they have a valid driver's license and liability insurance. ***Vehicles are not to be parked along the street in front of the school building.*** Vehicles are not to be used during school hours without permission from the office. If the vehicle is to be used for transportation home during lunch period, this must be specified when the vehicle is registered at the office. There is to be no loitering, vaping or smoking around cars on the parking areas. Violations and improper use of vehicles will lead to a ban from school property.

School Services

GUIDANCE SERVICES

There will be guidance counselors available to assist the student with educational, vocational, personal, or other problems. This can be done by making an appointment or calling 627-4083.

LIBRARY SERVICES

HOURS: 8:30 a.m. to 4:00 p.m. – Mon. – Fri.

LOANS: Two weeks regularly, with one renewal for two additional weeks when needed.

FINES: A fine of 5 cents per day is levied on all overdue materials.

LOST MATERIALS: Borrower pays cost of replacement.

The Miramichi Valley High School Library offers many services, including remote user access to a number of databases.

PHYSICAL EDUCATION

While in the gym, students must wear proper gym shoes and the designated Physical Education clothes. Students must provide medical excuses to be excluded from Physical Education classes.

CAFETERIA

For those wishing to do so, a variety of foods may be purchased in the school cafeteria, or you may bring your own lunch. Students are reminded that they may eat in the cafeteria, breakfast area and classrooms. Please do not eat in locker areas or hallways.

- The cafeteria must be kept clean and tidy. Cutlery and dishes are to be returned on trays to the dishwashing room.
- Noisy behavior will not be tolerated in the cafeteria area.
- Cafeteria privileges may be withdrawn for repeated violations of cafeteria rules.
- Book bags are not to be brought into the serving area.

TEXTBOOKS

Textbooks are provided free of charge to students. However, students must carefully look after their textbooks. It is recommended that they be covered with book covers. Students who lose books and who fail to properly care for them will be required to replace them at Department of Education prices.

LOSS OF PROPERTY

The school cannot be held responsible for losses that occur within the student population because of stealing. Each student has the opportunity to lease a locker for his/her own personal use upon payment of student council fee. A school approved lock is provided and must be used on all student lockers for the purpose of safety and sanitation. When students fail to check the lock to see if it is secured, share lockers, or give out their combinations, the security of the lockers has been breached. Students are encouraged to leave expensive items at home

OTHER ITEMS

- Scooters, skateboards, speakers, laser pens should be left at home.
- Students may not sell any goods that are not sanctioned by administration.

SCHOOL BUS BASIC RULES

- Obey the Driver.
- Respect others.
- Remain seated.
- Keep aisle clear.
- Talk quietly.

**** School bus departure time is 3:25 pm****

WIFI

All students have access to WIFI. Students can ask teachers for more information.

WASHROOM

Washroom designated as gender neutral are clearly marked.

POLICY 711

This policy establishes the minimum requirements for creating a Healthier School Food Environment in New Brunswick's public schools, including foods and beverages that are sold, served or otherwise offered.

Link:

<http://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/711A.pdf>

Please note on page 3: Appendix A – Food and Beverage Requirements